

New UIP Registration Form

To submit a connections enquiry/ request to Cadent, the details of your organisation need to be setup on our data system. Depending on the types of requests you wish to make, you may also have to enter into a contractual Agreement with us. Therefore, please can you complete the attached form so that we can enter your details in advance of any requests you may wish to make. We would also be grateful if you could confirm that you have read and understood the content of the UIP Enquiry Pack accompanying this application form.

We (the Company) confirm that we have read and understand the information held within the UIP Enquiry Pack and the key requirements relating to the laying of a gas pipeline(s) by, or on behalf of an owner/ occupier of a premise.

1. Company Details

Company Name	
Postal address	
Registered Company address	
Registered Company number	
Registered Company VAT number	

2. Your contact details

Contact Name – Please print	
Contact telephone number	
Email address for Contractual Matters	
Email Address for Purchase Orders	
Email Address for Remittance Notification	
Fax Number	

Name – Please print	
Signature	
Company position – Please print	
Date of application	

Updated 7th

3. Your preferred method of communication

When you send any requests or information to us we would like to respond to you in a way that you would like. Therefore, please can you let us know what your preferred method of communication is in the box below – **these contact details will be the primary method used to manage the progression of any works.**

If you would like to receive responses by email, then please consider the use of a **generic team account** (such as a .box) as personal accounts run the risk of responses being delayed if your contact is away from your office for any reason.

We would also appreciate it if you could indicate your preferred method of communication i.e. fax or email (please specify)	
If your preferred method is email, please provide the relevant email address(s)	

4. Online Applications – Web Portal Access

The UIP/IGT Web Portal is a web browser-based interface that allows those with access to create, track and progress work requests via the internet rather than submit manual forms to Cadent. The UIP/IGT Web Portal will allow customers to undertake common activities associated with work requests such as gaining approval and submitting documents amongst other activities. Please complete the below section if you would like access.

Would you like access to submit connection requests, upload documents and track your jobs online via the Cadent web portal?	Yes/No
Can we use the details you have provided above? If No, please give details.	Yes/No

If you would like to register additional people, please complete the table on the last page – Registering Additional People

5. Completion File Queries

Occasionally we may need to discuss queries relating to the completion files you submit. Please complete the below table with details of who is best to contact in relation to completion files.

Name of Primary Contact	
Contact details (telephone and/or email)	
Name of secondary contact	
Contact details (telephone and/or email)	

6. Additional Information Required

Please provide an electronic copy of documents that provide the following;

<p>Insurance Certificates that confirm you have the following amount of insurance cover as minimum;</p> <ul style="list-style-type: none">• Employers Liability - £5million• Public Liability - £10million• Contractor All Risks - £1million	<p>Your insurance policy needs to include on or both of the following;</p> <p>(i) the policy contains either:-</p> <p>(a) a waiver of subrogation rights against Cadent or any of its sub- contractors that reflects the content of Clause 7; or</p> <p>(b) an indemnity to principal clause that reflects the wording in Clause 7;</p> <p>See Appendix 1 to this document for full details of insurance requirements. Please ensure your insurance is in place, <i>before submitting your application form.</i>*</p>
<p>Confirmation of your bank details on letter- headed paper and signed by an appropriate member of staff, preferably electronically in Portable Document Format (PDF).**</p>	

*Confirmation of insurance cover is required before you will be allowed to sign any agreement with Cadent.

**Bank details are required for any works where Cadent is required to pay you for any works you undertake on our behalf.

Failure to provide this information will delay the registration process.

7. GT/UIP Document library

Cadent's GT/UIP document library can be located at the following location on our website. Please take the time to familiarise yourself with these documents and fill-in the table below to acknowledge you have read and understood them. If you have any questions relating to them, please contact via networkdesign@cadentgas.com.

Document	<i>By ticking this box, I declare that I have read and understood the relevant document[s] in the document library.</i>
<p>Request forms:</p> <ul style="list-style-type: none"> • FM153 – GT Quotation Request • M153 GT Quotation Request • FM153a GT Fast Track Submission • FM172 GT Land Enquiry • FM138 UIP Quotation Request • FM138a UIP Fast Track Submission • FM137 UIP Land Enquiry • FM176 Medium Pressure Tier Request • FM144 Start Date Notification (SDN) Request • Peak / Off Peak Analysis Forms (C1 & C2) • DAS Application Form 	<p><input type="checkbox"/> Yes, I have read and understood the Request forms listed opposite.</p>
<p>Charges & Terms & Conditions:</p> <p>[Charges as shown on web-page]</p> <ul style="list-style-type: none"> • General Conditions of Contract for self lay systems above 2196000KWH February 2017 • General Conditions of Contract for self lay systems below 2196000KWH February 2017 • General Conditions of Contract for Site Engineering Works for Connected Offtake Systems 	<p><input type="checkbox"/> Yes, I have read and understood the Charges & Terms & Conditions listed opposite.</p>
<p>Other Forms / Documents:</p> <ul style="list-style-type: none"> • Design Variation Form • iGT / UIP Portal Quick Reference Guide • DAS Brochure • Completions Checklist 	<p><input type="checkbox"/> Yes, I have read and understood the Other Documents / Forms listed opposite.</p>
<p>Briefing Notes:</p> <ul style="list-style-type: none"> • 11 Mains Location Process 	

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<ul style="list-style-type: none"> • 16 Design Pre Authorisation Process • 17 Competitive Quotation Form • 20 iGT / UIP Web Portal 	<input type="checkbox"/> Yes, I have read and understood the Briefing Notes listed opposite.
<p>Policies & Engineering Bulletins:</p> <ul style="list-style-type: none"> • EB Purge vent pipes • EB PRI welding clarification • EB Branch saddles • EB Vehicle impact protection • Specification for the design of system extensions, connections and services to below 7 bar Cadent systems-TSPNP14e 	<input type="checkbox"/> Yes, I have read and understood the Policies & Engineering Bulletins listed opposite.
<p>iGT & UIP Reference Group:</p> <p>Every 3 months Cadent hold a reference group meeting for their iGT & UIP customers at our Hinckley office.</p> <p><i>Please indicate opposite whether you would like an invitation to attend this forum</i></p>	<input type="checkbox"/> Yes, I would like an invitation to attend. <input type="checkbox"/> No, I would prefer not to be invited.

Once you have completed all of the sections please return all pages of the form to the following address;

FAO: Carly Barrett
 Email to: networkdesign@cadentgas.com

Appendix 1 – Insurance requirements for signing a *UIP Connection, Service Disconnection and Service Alteration Agreement*.

6. INSURANCE

6.1 The Customer shall effect and maintain employer's liability insurance for a minimum limit of five million pound sterling (£5,000,000) per occurrence or series of occurrences arising from any one event or for a higher minimum limit as required to comply with current legislation.

6.2 The Customer or its contractor shall by such existing or new policies as he sees fit effect and maintain, in relation to each of the Works, for the period from the date of commencement of such Works until Completion thereof,:

- (i) "all risks" insurance against loss of or damage to the Works and/or materials for which the Customer is responsible under this Agreement and/or the Pre- Existing Contract (where applicable) for an amount not less than one million pounds sterling (£1,000,000) per occurrence or series of occurrences arising from any one event; and
- (ii) public liability insurance against legal liability for personal injury to any persons and loss or damage to property arising from or in connection with the Works not covered by employer's liability insurance under Clause 6.1 or by insurance against loss or damage to the Works and/or materials for an amount not less than ten million pound sterling (£10,000,000) per occurrence or series of occurrences arising from any one event.

6.3 The Customer shall procure that, in respect of all insurances required to be effected or maintained under Clause 6.2:

- (i) the policy contains either:-
 - (a) a waiver of subrogation rights against Cadent or any of its sub-contractors that reflects the content of Clause 7; or
 - (b) an indemnity to principal clause that reflects the wording in Clause 7;
- (ii) the carrying out of the Works be notified generally to insurers as is normally required by way of disclosure in procuring such insurances;
- (iii) the policy extends to cover loss or damage which the Customer is responsible for making good under any provisions of this Agreement and/or the Pre-Existing Contract (where applicable) or which occurs while the

Customer is making good defects in the Works pursuant to such provisions; and

- (iv) the Customer will notify Cadent within seven (7) Working Days of termination, lapse or withdrawal of, or reduction of cover under, any insurance policy to which this Clause 6 relates.

6.4 Cadent shall have the right to receive, on request, confirmation of the insurances required to be effected or maintained by the Customer under this Clause 6. The Customer shall, within seven calendar days of being requested to do so, provide Cadent with a letter from the Customer's insurers or insurance brokers confirming that the Customer has effected the insurances specified in this Clause 6 and that the Customer has paid in full the premiums relating to such insurances. Such letter shall also include a summary of the cover given by such insurances and any relevant exclusions from cover contained in such insurances.

6.5 All insurance's required to be effected or maintained by the Customer under this Clause 6 shall be with reputable insurers, to whom Cadent has no reasonable objection, lawfully carrying on such insurance business in the United Kingdom, and upon customary and usual conditions prevailing for the time being in the insurance market.

6.6 In the event that the Customer fails to comply with its obligations under this Clause 6, Cadent shall be entitled to:-

- (a) withdraw permission for the Customer to proceed with any Connection for which permission had previously been given by Cadent; and
- (b) refuse to grant permission to the Customer to proceed with any other Connections under this agreement;

until such time as the Customer has complied with its obligations in this Clause 6.

Where Cadent does so withdraw permission, the Customer shall re-programme any Connection for which permission had previously been given by Cadent in co-ordination with Cadent once the Customer has complied with its obligations in this Clause 6.

7. LIABILITIES

7.1 The Customer shall indemnify and hold Cadent harmless from and against all claims and causes of action for loss of or damage to the real and personal property of the Customer, Consumer or any Third Party and injury to or death of the Customer or

Consumer or their employees, directors, servants or agent arising out of or in connection with the Agreement except to the extent that such loss, damage, injury or death is attributable to the negligence of Cadent, its contractors and its or their directors, officers and employees.

7.2 The Customer shall indemnify and hold Cadent harmless from and against all claims, losses, liabilities, causes of action, damages, fines, penalties, costs (including but not limited to legal costs) and expenses (including but not limited to any such claims, losses, liabilities, causes of action, damages, fines, penalties, costs (including but not limited to legal costs) and expenses arising pursuant to Cadent's Network Code and statutory standards of service) arising out of or relating to the Agreement in connection with loss of or damage to the real or personal property of Cadent, its contractors and its or their directors, officers and employees, except to the extent that such loss or damage is attributable to the negligence of Cadent, its contractors and its or their directors, officers and employees.

7.3 Cadent shall not be liable for any and all Consequential Loss of the Customer, Consumer or any Third Party. The Customer shall indemnify and hold Cadent harmless from and against any and all Consequential Loss of the Customer, Consumer or any Third Party except to the extent that such Consequential Loss is attributable to the negligence of Cadent, its contractors and its or their directors, officers and employees.

7.4 The Customer shall indemnify and hold Cadent harmless from and against all claims and causes of action for any breach of any statutory approval, licence or regulation or any permission, right or interest in land granted to or held by Cadent except to the extent that such breach is attributable to the negligence of Cadent, its contractors and its or their directors, officers and employees.

7.5 Subject to Clause 7.6, the Customer's liability to Cadent under Clauses 7.2 and 7.4 shall not exceed ten million pound sterling (£10,000,000) per occurrence or series of occurrences arising from any one event.

7.6 Clause 7.5 shall not apply where such claims, losses, liabilities, causes of action, damages, fines, penalties, costs (including but not limited to legal costs) and expenses (including but not limited to any such claims, losses, liabilities, causes of action, damages, fines, penalties, costs (including but not limited to legal costs) and expenses arising pursuant to Cadent's Network Code and statutory standards of service) arose as a result of, or was contributed to by, negligence on the part of the Customer, its contractors and its or their directors, officers and employees.

- 7.7 Nothing in the Contract shall exclude or limit the liability of either Party for death or personal injury resulting from the negligence of such Party.

